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614 Education & Training

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ACCREDITED BY: TRANSPORT EDUCATION & TRAINING AUTHORITY (TETA) - T.E.T.A. NO. 09 - 112 SETA DEPARTMENT OF TRANSPORT AND LABOUR

Staff Vacancies

614 Education & Training

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FROM 16 AUG TO 16 SEP 2020

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Interpretation of basic financial statement

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620 General

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general workers / drivers / cashiers / cleaners / Grade C security SMS name to 0611009287

614 Education & Training

DYNAMIC Security Training

Established in 1998

PSIRA REG NO: 638908

SEPT SPECIAL GRADES EDC R600

GRADE B, A, REACTION CIT, BANKING, RETAIL SPECIAL EVENTS, HOTEL SECURITY, NKP & INSTRUCTOR COURSES

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Durban

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End 14/09

640 Security

Controllers, cleaners

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640 Security

DYNAMIC Security Training

Established in 1998

PSIRA REG NO: 638908

SEPT SPECIAL GRADES EDC R600

GRADE B, A, REACTION CIT, BANKING, RETAIL SPECIAL EVENTS, HOTEL SECURITY, NKP & INSTRUCTOR COURSES

SELF STUDY AVAILABLE

FIRE ARM - R995

JOB ASSISTANCE

508 SMITH STR, DBN

(031) 3069880

067 161 3614

711 Public Notices

ISIMEMEZELO ESIPHUTHUMAYO UMMELI OMISIWE: JENNISHA PHALAD WE RAJEEV SINGH & ASSOCIATES, FOURTH FLOOR, DOONE HOUSE

379 ANTON LEMBEDE STREET, DURBAN

Lo mveli obhalwe ngenhla usamiswe ekusebenzeni njengo mmeli. Umiswe izinyanga ezintathu kusukela mhlaka 08 July 2020. Emva kwalokho angasebenza ngaphansi kwenye inkampani yabammeli izinyanga eziyi-9 ngaphambi kokuba avumeleke ukusebenza ngokuzimela. Kucelwa wonke amaklayenti akhe axhumane noMntombi noma uTsidi ukuze akwazi ukuthola imininingwane ngokubuyiselwa amafayela awo nezimali zawo ebeziccinwe yilo mmeli.

Legal Practice Council - KZN Office

Tel : 033 3451304

Email : curatorkzn@ipc.org.za

200 Hoosen Haffeejee Street Pietermaritzburg

JOZINI MUNICIPALITY

(KZ 272)

Private Bag X028, Jozini, 3969

Circle Street, Bottom Town, Jozini

Tel: (035) 5721292

Email: municipalmanager@jozini.gov.za

Fax: (035) 5721266

Jozini Local Municipality with its seat in Jozini, a part of uMkhanyakude District Municipality and equal opportunity employer invites suitably qualified incumbents to fill the position of: **FINANCIAL INTERN** for Two years. The employee's ordinary place to be stationed will be Jozini, provided that the municipality may require the employee to work at such places within the Republic of South Africa as may be necessary, whether on a temporary or permanent basis.

FINANCIAL INTERN X3

(Two Year Fixed-Term-Based Contract)

Remuneration per annum (Category 3 Municipality): R100 000.00 (All Inclusive) P/A

Minimum Requirements:

- National Diploma in Accounting or equivalent qualification
- Knowledge and understanding of accounting, auditing, economics, and financial management principles
- Good communication skills (Both spoken and written)
- Computer skills
- Organizing skills
- Time management and interpersonal skills
- The applicant must not be above the age of 35 years
- Proof of Resident

Key Performance Areas:

- Strategic and operational financial management
- Budget preparation and financial reporting
- Financial and performance reporting
- Governance ethics and values
- Audit accountability
- Partnership and stakeholder relations
- Procurement and contract management.

Applications

The application must be accompanied by a Curriculum Vitae with Cover Letter, Certified Copies of ID and Certificates enclosed in an envelope clearly marked "FINANCIAL INTERNS". The Application must be forwarded to The Municipal Manager on or before the **14 September 2020 at 16h30** to the hereunder address:

Jozini Local Municipality
The Municipal Manager
Private Bag x 028
Jozini
3969

Hand delivered applications must be submitted at Records Office.

Proof of canvassing and other unacceptable conducts will automatically disqualify an applicant. **WOMEN AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY AND STATE THE NATURE OF THEIR DISABILITY IN THE APPLICATION.**

No faxed or e-mailed applications will be accepted. Enquiries should be directed to the Assistant Manager Human Administration: Mr. Z S Ngema at 035 572 1292 during Office hours.

Mr JA Mngomezulu
Municipal Manager

For all your Legal Advertising

CONTACT

Indira Sookamber : 084 702 3110 | Email: indira.sookamber@inl.co.za

Sagren Pillay : 074 9416 114 | Email: sagren.pillay@inl.co.za

640 Security

SIYABHEKISISA SECURITY TRAINING ACADEMY PSIRA

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WHATSSUP: 061 544 8110

711 Public Notices

ISIMEMEZELO ESIPHUTHUMAYO UMMELI OMISIWE: JENNISHA PHALAD WE RAJEEV SINGH & ASSOCIATES, FOURTH FLOOR, DOONE HOUSE

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Mr JA Mngomezulu
Municipal Manager

For all your Legal Advertising

CONTACT

Indira Sookamber : 084 702 3110 | Email: indira.sookamber@inl.co.za

Sagren Pillay : 074 9416 114 | Email: sagren.pillay@inl.co.za

KWAZULU-NATAL PROVINCE

ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS

REPUBLIC OF SOUTH AFRICA

Applications are invited from suitably qualified and experienced persons for filling the following positions:

ASSISTANT DIRECTOR: REGULATIONS SERVICES (7 POSTS)

SALARY PACKAGE: R376 596 PER ANNUM | SALARY LEVEL: 09 | CENTRE: UGU, Ilembe, Zululand, Harry Gwala, King Cetshwayo, Amajuba and Uthukela | REFERENCE: AD-REG SERV - 12/SEP 2020

REQUIREMENTS: • An appropriate Bachelor's Degree/Three-year National Diploma in Business Management or Social Sciences or any appropriate and relevant qualification with major subjects in Economics, Development Economics, LE/D Tourism Management, Law with Economics and/or equivalent qualification a: NQF Level 8/7 as recognised by SAQA • Applicants must have a minimum of 3 years administrative experience within the Business Regulatory, Support and Development environment • Experience within the Local Economic Development, Informal Economy Development, Co-operative and SME support and Businesses Licensing processes would serve as an advantage • Computer literacy and a valid driver's licence is a prerequisite.

COMPETENCIES REQUIRED: • Broad knowledge of the Business Act, 1991, KZN Informal Economy Policy and its Regulations, Municipal Systems Act, Town Planning and Development Legislations and National Small Businesses Act • Good knowledge of policy formulation, policy analysis, interpretation of policy and interpretation of statute and legislative processes • Knowledge of Public Service reporting procedures and work environment • Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act, Service Delivery Frameworks, HR Matters and relevant statutory provisions • Ability to communicate at all levels: Provincial Departments, Senior Management, Private Sector Organisations, Media and the General Public • Ability to adapt to a dynamic work environment • Broad knowledge of the Department's Strategic plan • Knowledge of the utilisation of Computer software packages, e.g. MS Word, PowerPoint, MS Excel, Email and Internet Office • Basic knowledge on Financial Administration and Budgeting • Knowledge of administrative and clerical procedures and systems • Understanding of Government priorities and mandates • Knowledge of Batho Pele Principles, management principles and legislative processes. *The candidates should demonstrate excellent skills in:* • Presentation skills, • Assertiveness skills, facilitation skills, coaching and mentoring skills, conflict management skills and co-ordination skills, practice application of the concept of theory of change, research skills, negotiating skills, people management, programme and project management, report writing and presentations skills, innovation skills, change management and empowerment • Planning and coordination, strategic capacity and leadership, problem-solving and analysis, client orientation and customer focus • Administrative practices • Conference and meeting procedures • Ability to maintain a high level of confidentiality • Candidates must be self-driven, motivated, results oriented and professional.

KEY PERFORMANCE AREAS: • Provide technical advice on the development or implementation of the business legislations within the district • Implement policies and strategies aimed at administering trade (informal and formal) within the District • Implement strategies designed to support Municipalities in terms of issuing business licenses • Monitor and provide advice on the implementation of the KZN Informal Economy policy within a District • Identify and come up with intervention to address the barriers to business compliance within a District • Facilitate and conduct Businesses Compliance and enforcement inspections within the District • Provide project management service to any projects and/or programmes within the District • Provide monthly and quarterly reports • Perform administrative functions of the unit.

NOTE: This post is being re-advertised, candidates who applied previously may re-apply.

ENQUIRES: Mr. S. Ngubane, tel. 033 264 2830.

ASSISTANT DIRECTOR: RESEARCH AND DEVELOPMENT

SALARY PACKAGE: R444 693 PER ANNUM | SALARY LEVEL: 10

REFERENCE: AD-RES & DEV 13/SEP 2020

REQUIREMENTS: • An appropriate Bachelor's Degree in Economics or related field at NQF Level 6/7 as recognised by SAQA • A minimum of three years administrative experience in economic analysis and research • A valid driver's licence.

COMPETENCIES REQUIRED: • Detailed knowledge and understanding of South African and KwaZulu-Natal economy coupled with a thorough understanding of basic macroeconomic principles and economic indicators • Knowledge of local economic development and policy analysis and strategy formulation • Knowledge of Global economy and its implication to the local economy, stakeholder management and partnership development, economic research, quantitative and qualitative research, National Development Plan (NDP), National Spatial Economic Development Perspective (NSDP), Growth and Development Strategy (PGDS), Industrial Policy Action Plan (IPAP) • Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Treasury Regulations, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act and Service Delivery Frameworks (Batho Pele). *Candidates should demonstrate excellent skills in:* • Policy development, data simulation, data analysis and presentation, working knowledge of statistics, computer literacy (Advance Excel), people management skills, quantitative/statistical analysis skills • Good report writing, strategic management, interpersonal relations, time management, internal and external stakeholder coordination, planning and organising, research, presentation and project management skills • Ability to interact with people at all levels and sound stakeholder relations • Analytical and innovative thinking • Advanced verbal communication and ability to present in front of an audience.

Key responsibilities: • Participate in the development of the departmental research agenda • Conduct economic research to inform the development of effective interventions, policies and strategies in the province • Undertake periodic reviews of economic developments that have a bearing on the provincial economy • Facilitate the promotion of innovation in the province • Coordinate the departmental research promotion platforms.

NOTE: This post is being re-advertised, candidates who applied previously may re-apply.

ENQUIRES: Dr. G. Mutasa, tel. 033 264 2874.

NOTES TO CANDIDATES:

Where the post has more than one Centre/District, applicants are required to submit only one application for that post to cover all the Centres/Districts.

1. The Department of Economic Development, Tourism and Environmental Affairs is an equal opportunity and affirmative action employer. Applications from candidates whose appointment will bolster the Employment Equity profile of the Department will serve as an added advantage and will be considered favourably; hence candidates from designated groups as defined in the Employment Equity Act are encouraged to apply.
2. Location: PIETERMARITZBURG (Not unless otherwise specified for the post).
3. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the above-mentioned posts at any time prior to an appointment being made.
4. All applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or obtainable online at www.gov.za which must be originally signed and dated. The application form must be accompanied by certified copies of qualifications (not copies of previously certified copies), Identity Document and a comprehensive CV. Should an applicant be in possession of a foreign qualification it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA).
5. The appointment is subject to positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship and previous employment verifications). The Department will conduct a reference checks with the HR of the current and/or previous employer(s) apart from referees listed.
6. Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. The Department reserves the right not to make appointment(s) to the advertised post(s).
7. Failure to submit all the requested documents will result in the applicant not being considered.
8. Kindly note that Written Exercises/Tests may be used as a shortlisting criteria to some of the positions.
9. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessment). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.
10. CLOSING DATE FOR RECEIVING APPLICATIONS: 03 OCTOBER 2020 AT 16H00.
11. Candidates are discouraged from sending their applications through registered mails as the Department will not take responsibility for non-collection of those applications.
12. Applicants requiring additional information regarding an advertised post must direct their enquiries to the person whose name appears under each post.
13. Due to the anticipation of the volume of applications we will receive in response to this advertisement, correspondence will be limited to short-listed candidates only. Should you not hear from us within six months of the closing date of this advertisement, please accept that your application was unsuccessful. Applicants are informed that applications, copies of qualification and CVs will not be returned.
14. Forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement to: vacancies@kzndea.gov.za

www.unimn.co.za



KWAZULU-NATAL PROVINCE
ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

DEPUTY DIRECTOR: EXECUTIVE SUPPORT

SALARY PACKAGE: R733 257 PER ANNUM (All-inclusive salary package to be structured in accordance with the rules of MMS)
SALARY LEVEL: 11 | CENTRE: Head Office (Pietermaritzburg) | REFERENCE: EXEC-ENV 01/SEPT 2020

REQUIREMENTS: •An appropriate Bachelor's Degree/National Diploma in Public Management/Public Administration at NQF Level 6/7 as recognised by SAQA
•A minimum of three to five years Junior Managerial experience in an executive environment •A valid driver's licence.

COMPETENCIES REQUIRED: •Knowledge of environmental legislations and policies and frameworks governing environmental management •Basic knowledge of public service policies and procedures, functioning of provincial and national government and administrative office procedures •Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act and Treasury Regulations •Understanding of government's medium term strategic framework and monitoring framework of government •Ability to communicate at all levels, including National Departments, Provincial Departments, Senior Management, Private Sector Organisations, Media and the General Public •Basic knowledge of MS Word, MS Excel and MS PowerPoint. *Candidates should demonstrate excellent skills in:* •Strategic management, research, project management, policy analysis and development, analytical thinking, interpersonal relations, people management, language proficiency, verbal and written communication, conflict management, problem solving, presentation skills, report writing, evaluation and monitoring skills, facilitation skills, planning and organising skills •Ability to work independently with limited supervision •Good coordination, Human Resource Management, interpersonal and stakeholder liaison skills •Ability to work under pressure •Willingness to work extended hours •Financial management and minute taking knowledge.

KEY PERFORMANCE AREAS: •Manage executive administrative support services •Manage executive financial support services •Coordinate the provision of executive secretariat services •Ensure compliance with the reporting requirements of the Branch/Chief Directorate •Manage and maintain a system of protection of information within the office of the Chief Director •Manage the overall day to day administration and ensure smooth running of the office of the Chief Director •Manage human, financial resources and assets of the Chief Directorate.

ENQUIRIES: Ms S. Nowele, tel. 033 264 2526.

CONTROL ENVIRONMENTAL OFFICER (DISTRICT MANAGER): ENVIRONMENTAL SERVICES

SALARY: Appropriate salary will be determined according to the regulatory framework (Based on OSD) | **SALARY LEVEL: OSD**
CENTRE: UMkhanyakude | **REFERENCE:** D M-ENV 02/SEPT 2020

REQUIREMENTS: •An appropriate recognised Honours Degree or equivalent qualification in Environmental Management, Environmental Laws, Environmental Sciences, Natural Sciences field, Environmental Education or Environmental Planning •Six (6) years post-qualification experience in the field of environmental management of which three to five years should be at Junior Management level •Qualified as an Environmental Management Inspector (EMI) •A valid driver's licence.

COMPETENCIES REQUIRED: •Good working knowledge of environmental legislation and policies, especially the National Environmental Management Act, 1989, Environment Conservation Act, 1989 and the associated EIA Regulations •Sound understanding of environmental issues, environmental and administrative law •Analytical thinking ability, including identifying, analyze, understand and communicate complex environmental issues •Knowledge of document control and information management systems •Effective communication, negotiation, facilitation and influencing skills and the ability to manage conflict •Ability to function in a collaborative and interactive environment, to work under pressure and interact constructively with a diversity of clients and staff •Good working knowledge of criminal law of procedures, coupled with an understanding of environmental law •Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Treasury Regulations, Public Service Regulations and Labour Relations Act •Knowledge and experience of Environmental auditing/inspection methodologies is a must. *Candidate should demonstrate excellent skills in:* •Proven verbal and written communication skills, including fully computer literate, presentation skills, problem solving and interpersonal relations •Ability to timely produce thorough and informative documents and to formulate clear concise and legally defensive decisions •Good strategic planning and organisational skills.

KEY PERFORMANCE AREAS: •Manage the assessment and review of applications for environmental authorization in terms of NEMA and ECA (including exemptions) •Manage the development, implementation, monitoring and evaluation of environmental rights and capacity building programmes •Manage the promotion of integrated environmental planning and management through the co-ordination and implementation of municipal support, special areas management and strategic environmental planning in initiatives within a district •Ensure the implementation of effective pollution and waste management programmes in terms of NEMQA, Waste Management Act •Manage the monitoring and enforcement of compliance with relevant environmental legislation in (NEMA Chapter 7, ECA, NEMQA, Biodiversity Act and CPA) •Management of the district in terms of human, financial resources and assets of the district.

ENQUIRIES: Ms N. Nwele, tel. 033 264 2528.

DEPUTY DIRECTOR: COMPLAINTS HANDLING

SALARY PACKAGE: R733 257 PER ANNUM (All-inclusive salary package to be structured in accordance with the rules of MMS)
SALARY LEVEL: 11 | CENTRE: Pietermaritzburg | REFERENCE: DD-CONS 03/SEPT 2020

REQUIREMENTS: •An appropriate Bachelor's Degree or equivalent qualification in the field of Law, coupled with three to five years junior management experience and practical work experience in Alternative Dispute Resolution (ADR), Consumer Protection Services and Investigations •A valid driver's licence •An LLB qualification will serve as an advantage.

COMPETENCIES REQUIRED: **Advanced knowledge and understanding of:** •Consumer Protection legislations (National and Provincial) •Consumer Protection Laws •National Credit Act •Competition Commission Act •Competition Commission Act •Access to Information Act •Consumer Protection Bill and Constitutions •Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Treasury Regulations, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act, Service Delivery Frameworks (Batho Pele), HR Matters and relevant statutory provisions, Customer Service, Batho-Pele Principles, Change Management, People Management and Empowerment •Public Service reporting procedures and work environment and relevant statutory provisions. *Candidate should demonstrate excellent skills in:* •Analytical thinking, planning and organising, good interpersonal relations, time management, diplomacy, priority setting, development and facilitation, presentation skills, computer literacy, Project management, good written and verbal communication •Ability to manage concurrent and multiple tasks •Conflict management •Financial Management skills •Administrative skills, research, coordination and basic driving skills.

KEY PERFORMANCE AREAS: •Manage consumer complaints, facilitate and coordinate research analyses of information related to consumer complaints at sectoral level •Effectively coordinate and facilitate proper administrative services for complaints handling •Establish and maintain network and partnerships with service providers and industry regulators aimed at protecting consumer rights •Develop policies and strategies and ensure proper implementation of Consumer Protection Law aimed at improving services delivery •Manage human, asset and financial resources of the Sub-Directorate •Refer and prepare consumer complaints to the Consumer Tribunal •Compiling reports.

NOTE: This post is being re-advertised, candidates who applied previously may re-apply.

ENQUIRIES: Mr T. Selepe, tel. 033 264 2624.

DEPUTY DIRECTOR: INTEGRATED ECONOMIC DEVELOPMENT SERVICES BRANCH COORDINATOR

SALARY PACKAGE: R733 257 PER ANNUM (All-inclusive salary package to be structured in accordance with the rules of MMS)
SALARY LEVEL: 11 | CENTRE: Head Office (Pietermaritzburg) | REFERENCE: DD-IEBS 04/SEPT 2020

REQUIREMENTS: •A Bachelor's Degree in Business Administration or BTech in Corporate Administration at NQF Level 7 as recognised by SAQA •A minimum of three to five years Junior Managerial experience in an executive management environment •A valid driver's licence.

COMPETENCIES REQUIRED: •Financial and budget management •Contracts management •Project management •Intergovernmental relations •Stakeholder relations •Business office admin and executive secretarial services (Document management, submissions and report writing) •Coordination of travel (Domestic and International) •Coordination of meetings •Good understanding of public service regulatory environment, e.g. the Public Service Act, PFMA, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act and Treasury Regulations, policies and procedures •Understanding of government's medium term strategic frameworks •Proven ability to communicate at all government levels and across various structures and spheres - Local, Provincial and National, including the Private Sector Organisations •Good knowledge of MS Word, MS Excel and MS PowerPoint. *Candidates should demonstrate excellent skills in:* •Research, project management, communication (verbal/written) and presentation skills, conflict management and interpersonal relations, people management, policy analysis, problem solving and organising skills •Ability to work independently will be an advantage •The incumbent must be assertive and self-driven, innovative and customer focused and must be willing to work prolonged and/or abnormal hours and must have an ability to maintain high levels of confidentiality.

KEY PERFORMANCE AREAS: •Manage the office of the DDG •Coordinate all operations in the DDG Office and ensure seamless support to Branch Sub-Programmes •Oversee executive secretarial services and administrative support •Compile and consolidate IEBS Branch Service Delivery Reports •Manage Stakeholder Relations within the Office of the DDG •Manage Branch Budget and Financial Resources •Manage and monitor implementation of Special Initiatives •Projects within the DDG's Office •Carry out research exercise for the DDG Office •Facilitate Branch Strategic Planning Sessions •Manage the Branch reporting systems (timely and accurate reporting).

NOTE: This post is being re-advertised, candidates who applied previously may re-apply.

ENQUIRIES: Mr S. Myeza, tel. 033 264 2760.

DEPUTY DIRECTOR: INTERNAL CONTROL

SALARY PACKAGE: R733 257 PER ANNUM (All-inclusive salary package to be structured in accordance with the rules of MMS)
SALARY LEVEL: 11 | REFERENCE: DD-INT CONT 05/SEPT 2020

REQUIREMENTS: •An appropriate Bachelor's Degree/3-year National Diploma in Commerce/Finance/Auditing or equivalent qualification with Accounting and Auditing as majors at NQF Level 6/7, as recognised by SAQA •A minimum of three to five years at Junior Management experience in internal/external auditing/financial management fields •A valid driver's licence.

COMPETENCIES REQUIRED: •In-depth knowledge and experience in internal or external auditing, financial management, internal control standards, ethics and practices •Advance knowledge of Public Service Anti-corruption Strategy and fraud prevention measures •Advance knowledge and understanding of standards for the Professional Practice of Internal Auditing, Internal Control Framework (COSO principles) and Enterprise Risk Management Framework (ISO 31000) •Advance knowledge of the Departmental policies, procedures and governmental financial systems •Principles and practice of financial accounting •Ability to communicate at all levels, including National Departments, Head of Department Office, Provincial Departments, Senior Management, Private Sector Organisations, Public Entities, Parliamentary and Cabinet Office •Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, Public Service Regulations, PFMA, National and Provincial Treasury Regulations, Labour Relations Act, Basic Conditions of Employment Act, Preferential Procurement Policy Framework Act, Service Delivery Framework, broad knowledge of the Public Service Systems and Basic Accounting System (BAS) *Candidates should demonstrate excellent skills in:* •Report writing, project management, research, coordination skills, business planning, financial management skills, computer literacy (PowerPoint, Microsoft Excel and Microsoft Word), interpersonal skills and presentation skills, analytical skills, interpersonal relations, interviewing skills, application and interpretation of legislations, communication skills (written and verbal), auditing and risk management •The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and have the ability to maintain high levels of confidentiality.

KEY PERFORMANCE AREAS: •Manage audit reviews to ensure effective systems of internal control •Monitor compliance in relation to policies, processes and procedures •Develop and facilitate the implementation of policies regarding internal control issues •Facilitate and coordinate fraud prevention •Assist in managing human, financial and other physical resources of the component.

NOTE: This post is being re-advertised, candidates who applied previously may re-apply.

ENQUIRIES: Ms Z.P. Kihwela, tel. 033 264 2689.

CONTROL ENVIRONMENTAL OFFICER (GRADE A): POLLUTION AND WASTE MANAGEMENT

SALARY: Appropriate salary will be determined according to the regulatory framework (Based on OSD) | **SALARY LEVEL: OSD**
CENTRE: Head Office (Pietermaritzburg) | **REFERENCE:** CEO – POL & WM 06/SEPT 2020

REQUIREMENTS: •An appropriate recognised Honours Degree or equivalent qualification in Natural or Physical Sciences, Environmental Management or Environmental Sciences •Six (6) years post-qualification experience in Environmental Management field preferably in Pollution Management and/or Waste Management •A valid driver's licence.

COMPETENCIES REQUIRED: •Good working knowledge of environmental legislations and policies with specific focus on Pollution and Waste Management •Good working knowledge of waste licensing procedures, coupled with an understanding of environmental law •Understanding of the objectives and provisions of the National Environmental Management Act, 1989, and the National Environmental Management Waste Act, 2008 and subordinate legislation •Knowledge and experience of Environmental auditing/inspection methodologies is a must •Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Treasury Regulations, Public Service Regulations of 2016 and Labour Relations Act. *Candidate should demonstrate excellent skills in:* •Good verbal and written communication skills, including fully computer literate, good report writing, presentation skills, analytical skills, conflict management skills, project management, problem solving and interpersonal relations •Ability to evaluate and review documents and timely produce thorough and informative documents and to formulate clear concise and legally defensible decisions •Good strategic planning and organisational skills.

KEY PERFORMANCE AREAS: •Ensure the management of waste-related information and the integration of waste management considerations in planning initiatives •Ensure the administration of legislative obligations in terms of the approval and compliance monitoring of waste management activities •Ensure the co-ordination and manage the effective implementation of NEAS for waste management •Ensure the promotion of best practice in waste management •Perform administrative functions and manage the pollution and waste management component.

ENQUIRIES: Ms N. Walingo, tel. 033 264 2528.

Applications are invited from suitably qualified and experienced persons for filling the following positions:

CONTROL ENVIRONMENTAL OFFICER (GRADE A): ENVIRONMENTAL IMPACT ASSESSMENT (2 POSTS)

SALARY: Appropriate salary will be determined according to the regulatory framework (Based on OSD) | **SALARY LEVEL: OSD**
CENTRE: Head Office (Pietermaritzburg) and Harry Gwala | **REFERENCE NO:** CEO – EIA 07/SEPT 2020

REQUIREMENTS: •An appropriate recognised Honours Degree or equivalent qualification in Natural Sciences, Environmental Management, Environmental Laws or Environmental Sciences •Six (6) years post-qualification experience in environmental management of Environmental Impact Assessments •A valid driver's licence.

COMPETENCIES REQUIRED: •Good working knowledge of environmental legislations and policies •Knowledge and understanding of the environmental impact hierarchy and Regulations •Sound understanding of other integrated environmental management tools •Understanding of the objectives and provisions of the National Environmental Management Act, 1989 and the Environment Conservation Act, 1989 and subordinate legislation •Knowledge and understanding of the regulatory framework for the Public Service, e.g. Public Service Act, PFMA, Treasury Regulations, Public Service Regulations of 2016 and Labour Relations Act. *Candidates should demonstrate excellent skills in:* •Good verbal and written communication skills •Fully computer literate •Presentation, analytical, conflict management, project management and problem solving skills •Interpersonal relations •Ability to evaluate and review documents and timely produce thorough and informative documents and to formulate clear concise and legally defensible decisions •Good strategic planning and organisational skills.

KEY PERFORMANCE AREAS: •Evaluate environmental authorizations •Provide technical and procedural advice to stakeholders (e.g. consultants, Local Authorities and other departments) and applicants •Review, interpret and evaluate applications and associated documentation according to norms and standards •Provide technical/procedural advice •Gather/compile/disseminate relevant information on State of the Environmental impact reporting •Provide technical inputs at relevant forums and committees •Perform all administrative and related functions, record keeping functions and compile reports on performance •Perform and manage administrative and related functions.

ENQUIRIES: Mr S. Ngobo, tel. 033 264 2876.

CONTROL ENVIRONMENTAL OFFICER (GRADE A): CLIMATE CHANGE MANAGEMENT (3 POSTS)

SALARY: Appropriate salary will be determined according to the regulatory framework (Based on OSD) | **SALARY LEVEL: OSD**
CENTRE: Head Office (Pietermaritzburg) | **REFERENCE NO:** CEO – CLIMATE 08/SEPT 2020

REQUIREMENTS: •An appropriate recognised Honours Degree or equivalent qualification in Natural Sciences, Environmental Management, Environmental Laws, Environmental Sciences or Engineering •Six (6) years post-qualification experience in the environmental management field, preferably in Climate Change adaptation and/or mitigation •A valid driver's licence.

COMPETENCIES REQUIRED: •Good working knowledge of environmental legislations and policies •Good knowledge and understanding of SA's Climate Change, climate policy and global climate change multilateral agreements as well as other relevant National and Provincial legislation, policies and strategies •Good understanding of Climate Change mitigation, adaptation, finance, monitoring and evaluation relevant for Climate Change mainstreaming •Knowledge and understanding of the regulatory framework for the Public Service, e.g. Public Service Act, PFMA, Treasury Regulations, Public Service Regulations of 2016 and Labour Relations Act. *Candidates should demonstrate excellent skills in:* •Good verbal and written communication skills •Fully computer literate •Presentation, analytical, conflict management, project management and problem solving skills •Interpersonal relations •Ability to evaluate and review documents and timely produce thorough and informative documents and to formulate clear concise and legally defensible decisions •Good strategic planning and organisational skills.

KEY PERFORMANCE AREAS: •Coordinate and implement Climate Change projects, programmes and other initiatives within the Department and Province •Initiate and manage initiatives for Climate Change mainstreaming and capacity building within KwaZulu-Natal •Provide technical advice to ensure compliance of broad principles, requirements and protocols related to climate change •Management of responsibilities, including management and development of people •Perform and manage administrative and related functions.

ENQUIRIES: Ms S. Nowele, tel. 033 264 2528.

CONTROL ENVIRONMENTAL OFFICER (GRADE A): ENVIRONMENTAL EMPOWERMENT (2 POSTS)

SALARY: Appropriate salary will be determined according to the regulatory framework (Based on OSD) | **SALARY LEVEL: OSD**
CENTRE: Head Office (Pietermaritzburg) | **REFERENCE NO:** CEO – EMP 09/SEPT 2020

REQUIREMENTS: •An appropriate recognised Honours Degree or equivalent qualification in Environmental Science, Environmental Management, Natural Sciences, Environmental Education, Environmental Laws or valid Planning •Six (6) years post-qualification experience in the environmental management field •A driver's licence.

COMPETENCIES REQUIRED: •Good working knowledge of environmental legislation and policies, especially the National Environmental Management Act, 1989, Environment Conservation Act, 1989 and the associated EIA Regulations •Sound understanding of environmental issues, government strategic policies and plans as well as working knowledge of capacity building strategies and methods •Knowledge and understanding of the regulatory framework for the Public Service, e.g. Public Service Act, PFMA, Treasury Regulations, Public Service Regulations of 2016, Labour Relations Act and EPMDS. *Candidates should demonstrate excellent skills in:* •Proven verbal and written communication skills •Fully computer literate •Presentation, minimum supervision and project management, skills •Sound interpersonal relations •Ability to timely produce thorough and informative documents •Ability to work under extreme pressure •Ability to work independently and in a multi-disciplinary team •Ability to conduct research, gather and analyze information •Ability to think analytically and application of problem solving skills.

KEY PERFORMANCE AREAS: •Co-ordinate the implementation of environmental empowerment and sustainable livelihoods functions •Interact with National, Regions and Communities in respect of sound environmental sustainable livelihoods management practices •Design, develop and provide accessible information for effective environmental management programmes •Co-ordinate strategic capacity building support and guidance for the sub-directorate •Perform and manage administrative and related functions of the sub-directorate.

NOTE: Preference will be given to Females and People living with Disabilities.

ENQUIRIES: Mr B.Z. Mathenjwa, tel. 033 264 2632.

CONTROL ENVIRONMENTAL OFFICER (GRADE A): COMPLIANCE, MONITORING AND ENFORCEMENT (6 POSTS)

SALARY: Appropriate salary will be determined according to the regulatory framework (Based on OSD) | **SALARY LEVEL: OSD** | **CENTRE:** Head Office (Pietermaritzburg), Ethekwini, Amajuba and Uthukela | **REFERENCE:** CEO – CME 10/SEPT 2020

REQUIREMENTS: •An appropriate recognised Honours Degree or equivalent qualification in Environmental Management, Environmental Law or equivalent qualification or in a Natural Sciences field •6 years experience in the Environmental Management field of which 3 years MUST be as an Environmental Management Inspector (EMI) •A valid driver's licence.

COMPETENCIES REQUIRED: •Thorough understanding of the objects and provisions of the National Environmental Management Act, 1989 and the Environment Conservation Act, 1989, Criminal Procedure Act, 1977, SEMAs and subordinate legislation •Good working knowledge of a variety of Environmental Laws (National Environmental Management Act and all the associated Regulations, such as Environmental Impact Assessments Regulations, National Environmental Management, Waste Act, National Environmental Management, Air Quality Act, National Environmental Management, Integrated Coastal Management Act, and Biodiversity Act) •Sound knowledge of enforcement tools and environmental auditing •Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Treasury Regulations, Public Service Regulations, Labour Relations Act, Employee Performance Management and Development framework and Promotion and Administrative Justice Act. *Candidate should demonstrate excellent skills in:* •Proven verbal and written communication skills, including fully computer literate, presentation skills, analytical skills, criminal investigation skills, conflict management skills, project management, problem solving and interpersonal relations •Ability to timely produce thorough and informative documents and to formulate clear concise and legally defensive decisions •Good strategic planning and organisational skills.

KEY PERFORMANCE AREAS: •Plan, coordinate and render compliance monitoring which would include planning for compliance inspections and audits •Render reactive compliance monitoring as well as facilitate and participate in compliance enforcement operations •Plan and participate in Compliance Promotion Awareness, conduct criminal investigation and execute search warrants •Conduct Proactive Sector Compliance Inspections and other projects (triggered by identified issues in particular areas, with/without ROD/EA) •Perform and manage administrative and related functions.

NOTE: Preference will be given to African Females and People living with Disabilities.

ENQUIRIES: Dr B.R. Dlamini, cell: 071 882 4637.

ASSISTANT DIRECTOR: IMPLEMENTING AGENT

SALARY PACKAGE: R470 040 PER ANNUM | SALARY LEVEL: 10 | DISTRICT/REGION: Head Office (Pietermaritzburg)
REFERENCE: IMPL 11/SEPT 2020

REQUIREMENTS: •An appropriate recognised three-year qualification in Environmental Science/Natural Science/Forestry/Project Management at NQF Level 6/7 as recognised by SAQA •A minimum of three to five years administrative experience within a project management environment and knowledge of alien plant clearing strategies •A valid driver's licence.

COMPETENCIES REQUIRED: •Sound working knowledge of key Environmental legislations, policies and frameworks governing environmental management •Good knowledge of invasive alien plants clearing strategies and methods (use of herbicides) •Knowledge of the development, management and control of invasive alien species projects and programmes, including the project management cycle •Ability to communicate at all levels, including National Departments, Provincial Departments, Senior Management and Community •Good people and conflict management skills •Ability to work under pressure and the ability to interact with a diversity of clients and other staff •Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Public Service Act, PFMA, Treasury Regulations, Public Service Regulations, Labour Relations Act, Employee Performance Management and Development framework and Promotion and Administrative Justice Act. *The candidates should demonstrate excellent skills in:* •Verbal and written communication skills, project management, administrative skills, financial management, computer literate, excellent report writing skills, strategic planning skills, organisational skills, information management, people management, conflict resolution, asset control, presentation skills, problem solving, data management, research and interpersonal relations.

KEY PERFORMANCE AREAS: •Manage and implement the development of Clearing Plans and Annual Plans of Operations •Manage the provision of project management and project performance support •Manage the integration of training plans, social development activity plans with project clearing plans and conduct relevant site inspections •Perform and manage administrative, financial and other related support functions.

ENQUIRIES: Ms S. Nowele, tel. 033 264 2528.

NOTES TO CANDIDATES:

Where the post has more than one Centre/District, applicants are required to submit only one application for that post to cover all the Centres/Districts.

- The Department of Economic Development, Tourism and Environmental Affairs is an equal opportunity and affirmative action employer. Applications from candidates whose appointment will bolster the Employment Equity profile of the Department will serve as an added advantage and will be considered favourably; hence candidates from designated groups as defined in the Employment Equity Act are encouraged to apply.
- Location: PIETERMARITZBURG** (Not unless otherwise specified for the post).
- All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the above mentioned posts at any time prior to an appointment being made.
- All applications must be submitted on the prescribed Application for Employment form (263) obtainable from any Public Service Department or obtainable online at www.gov.za which must be originally signed and dated. The application form must be accompanied by certified copies of qualifications (not copies of previously certified copies), Identity Document and a comprehensive CV. Should an applicant be in possession of a foreign qualification on it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA).
- The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance, qualification, citizenship and previous employment verifications). The Department will conduct a reference checks with the HR of the current and or previous employer(s) apart from referees listed.
- Misrepresentation in the application documents will result in an automatic disqualification and disciplinary action in the event the candidate has already been appointed. The Department reserves the right not to make appointment(s) to the advertised post(s).
- Failure to submit all the requested documents will result in the application not being considered.
- Kindly note that Written Exercises/Tests may be used as a shortlisting criteria to some of the positions.
- All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessment). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.
- CLOSING DATE FOR RECEIVING APPLICATIONS: 03 OCTOBER 2020 AT 16H00.**
- Candidates are discouraged from sending their applications through registered mails as the Department will not take responsibility for non-reception of those applications.
- Applicants requiring additional information regarding an advertised post must direct their enquiries to the person whose name appears under each post. Due to the anticipation of the volume of applications we will receive in response to this advertisement, correspondence will be limited to short-listed candidates only. Should you not hear from us within six months of the closing date of this advertisement, please accept that your application was unsuccessful. Applicants are informed that applications, copies of qualification and CVs will not be returned.
- Forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement to: vacancies@icnreda.gov.za