



## KWAZULU-NATAL PROVINCE

ECONOMIC DEVELOPMENT, TOURISM  
AND ENVIRONMENTAL AFFAIRS  
REPUBLIC OF SOUTH AFRICA

### DIRECTORATE: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

270 Jabu Ndlovu Street, Pietermaritzburg, 3201

Programme/Sub-Programme: Human Resource Development

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Enquiries:

Ms M Mngoma on 081 415 5912

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### INTERNSHIP PROGRAMME FOR 2025-27

#### RE ADVERTISEMENT: OFFICE OF THE MEC & COMMUNICATIONS AND MARKETING

The Department of Economic Development, Tourism & Environmental Affairs is implementing the Internship Programme as part of its contribution to skills development initiatives as expressed in the NSDS III, NGP, PGDS, NDP Vision 2030 objectives by inviting unemployed graduates to participate in the programme that will provide them with valuable work experience and increase their opportunities towards employment. The program offered is fully-structured and the Department will pay successful interns a monthly stipend/allowance.

Applications are invited from interested applicants in possession of a relevant three (3) year Degree or National Diploma or above from a recognized University or University of Technology, to undertake workplace training that shall run for the period of 24 months in the following fields/areas:

	PROGRAMME	REF NO	NUMBER OF INTERNS	MINIMUM QUALIFICATION	LOCATION
<b>PROGRAMME 1- ADMINISTRATION</b>					
1.	<b>OFFICE OF THE MEC</b>  Communications and Marketing	MECC&M-25.27	2	Degree/Diploma in Marketing and  Degree/Diploma in Public Relations and Media Studies.	<b>Ethekwini- Durban</b>
2.	<b>CORPORATE SERVICES</b>  Communications and Marketing	COMM&MAR-25.27	1	Degree/Diploma in Graphic Design or Visual Communication	<b>Head Office</b>

#### DIRECTIONS TO APPLICANTS:

1. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998.

The Department reserves the right not to make these appointments.



2. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment.

3. All applications must be submitted on the new Application for Employment form (Z83) which became effective from the 1<sup>st</sup> of January 2021 obtainable from any Public Service Department or can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies) The form must be completed in full, and the application form should be initiated, signed and dated. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated detailed Curriculum Vitae (CV). Dates of starting and leaving employment must be given as DD/MM/YYYY.
4. **Shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Should an applicant have a foreign qualification it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).**
5. NB: Also attach a signed affidavit stating that you have not benefited from any Government Department (National/Provincial) and or Local Government (Municipalities) Internship Programme Before.
6. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.
7. Shortlisted candidates may be required to undergo a competency test.
8. **"Applicants are encouraged to submit their Z83 and CV directly to the below District Offices:**

<b>Ethekwini District Office:</b>  The Marine Building  22 Dorothy Nyembe, Street, 8th Floor, Durban	<b>Tourism Office:</b>  Calder House  217 Burger Str, Pietermaritzburg, 3200	<b>Ugu District Office:</b>  Port Shepstone  46 Bisset Street,
<b>Harry Gwala District Office:</b>  Trigon Place  139a, Margaret Street, Ixopo	<b>Ilembe District Office:</b>  Greenville Building  Corner of Link Road and R102.	<b>Uthukela District Office:</b>  94 Murchison Street,  Ladysmith, 3370
<b>Amajuba District Office:</b>  43 Harding Street,  Newcastle	<b>Umzinyathi District Office</b>  26 Beaconsfield Street, Office  Entrance 3, Dundee	<b>Zululand District Office:</b>  Legislature Building  2nd Floor, Legislature Building, King Dinuzulu Highway, Ulundi.
<b>Umkhanykude District Office: Mkuze</b>  Mzololo Avenue, Mkuze, 3969	<b>King Cetshwayo District Office:</b>  Aloe Loop Avenue, Next To Unisa Building, Veld En Vlei, Richardsbay, 3900	<b>Umkhanyekude District Office: Mtubatuba</b>  Lot 55d Kiepersol Street, Riverview Road, Mtubatuba

9. Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200, OR hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 in the vacancy box provided for the attention of Ms M. Mngoma/ Ms W Mkhulise.
10. Candidates are discouraged from sending their applications through registered mail as the Department will not take responsibility for the non-collection of those applications.
11. The appointment is subject to a positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and or /previous employer(s) apart from the referees listed.
12. Enquiries: Ms Mestie Mngoma: [metsie.mngoma@kznedtea.gov.za](mailto:metsie.mngoma@kznedtea.gov.za) 081 415 5912  
Ms Winno Mkhulise: [winno.mkhulise@kznedtea.gov.za](mailto:winno.mkhulise@kznedtea.gov.za) 079 251 9525
13. This is a **re-advertisement**. Applicants who have previously applied are invited to reapply should they meet the criteria.
14. CLOSING DATE: 21 FEBRUARY 2025