



KWAZULU-NATAL PROVINCE

ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

Applications are invited from suitably qualified and experienced persons for filling the following positions:

BUSINESS UNIT:	COMMUNICATIONS AND MARKETING SERVICES
POST TITLE:	DEPUTY DIRECTOR: CONTENT DEVELOPMENT AND ONLINE COMMUNICATION SERVICES
SALARY:	R 811 560 - 952 485.00PER ANNUM (All-inclusive salary package to be Structured in accordance with the rules of MMS) (SL 11)
CENTRE:	HEAD OFFICE: PIETERMARITZBURG
REFERENCE:	DD-COMM-ONLINE 01/JUNE 2024

REQUIREMENTS: The ideal candidate must have: •An appropriate Bachelor's Degree/National Diploma in Journalism/ Language Practice/ Communication Science or any related field at (NQF level 6/7) as recognized by SAQA. •A minimum of three (3) years of Junior Managerial experience in communication or stakeholder management environment. •A valid driver's licence.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must have extensive knowledge of Website maintenance, Website Development, Programming Languages such as HTML, PHP, and CSS, Information Management, Knowledge of corporate identity, Internal communication, Communication Policy, Project Management, Graphic composition, Script writing, and knowledge of Digital Asset Management. Sound knowledge of Communications legislative frameworks such as the Electronic and Communication Act, Broadcasting Act, Independent Communication Authority of South Africa Act, functioning of National, Provincial, and Local Government, structure and functioning of the Department, Parliamentary protocol processes, linkages with government clusters, Media and Marketing industry, cross-cultural knowledge, client relations, Public Outreach. Demonstrate an understanding and Sound knowledge of how the Government Communication system works. Demonstrate an understanding of the latest media and broadcast technology, creative graphic design packages •Conceptualization of cutting-edge communication and marketing proposals and content. Understanding of communication theories and operations. Practical knowledge of how to conduct research and compile data. Working knowledge of electronic media such as computers, photography, and video production technic. Knowledge of formulation, interpretation, and application of government policies aimed at effective delivery. Knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, PFMA, National and Provincial Treasury Regulations, Public Service Regulations, Labour Relations Act, Constitution of South Africa, Promotion of Access to Information Act, Promotion of Administrative Justice Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act, Service Delivery Frameworks (Bato Pele Principles). Ability to communicate at all levels with relevant stakeholders (effective flow of information across the board) including National and Provincial Government Departments, Public Entities, Senior Management, Private Sector Organizations, Media, International Organizations, and the General Public. Proven knowledge and experience in policy

development and events management. Knowledge of report and speech writing. Marketing and promotion skills, photographic skills, good communication and presentation skills, public speaking, media law, crisis communication management skills, financial management, computer literacy, strategic planning, Design and layout, Programme and project management. Ability to deal with a crisis. Ability to interpret government policies and implement them effectively. Exceptional writing and editing skills are required to maintain quality publications for various audiences. Business planning, time management, verbal & written communication, and conflict management. Provision of strategic and leadership direction to influence better and cost-effective use of resources and time, analytical, planning, and organizational abilities, change management, and interpersonal skills. Lateral thinking is necessary for problem-solving.

KEY PERFORMANCE AREAS:

The successful candidate will be required to • Manage integrated and complementary marketing campaigns between the department, public entities, and other social partners • Coordinate cost-effective and efficient deployment and utilization of new digital-based communication channels. • Facilitate and coordinate the provision of quality audio-visual materials to strengthen the organization's contents. • Conduct research and assessment on the performance of different online or digital communication channels. • Manage the development of web content. • Manage the resources of the Sub-Directorate.

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT. FEMALES AND PEOPLE WITH DISABILITIES WILL BE GIVEN PREFERENCE

ENQUIRIES:	MS ANGEL SIBISI
TEL NO:	067 415 8402

BUSINESS UNIT:	IMPACT ASSESSMENT
POST:	DEPUTY DIRECTOR: IMPACT ASSESSMENT
SALARY PACKAGE:	R 1 003 890.00 – R 1 182 534.00 PER ANNUM
SALARY LEVEL:	12
CENTRE:	HEAD OFFICE
REFERENCE:	DD – IMP ASSESS 02/JUNE 2024

REQUIREMENTS

The ideal candidate must have an appropriate Bachelor's Degree in Applied Statistics, Statistics, Applied Mathematics, Economics, and Econometrics at (NQF level 6/7) as recognized by SAQA. A Master's Degree will serve as an added advantage. A minimum of 3-5 years of Junior Management experience in Impact Assessment, Applied Statistics, Modelling, and/or Knowledge Management. A valid driver's license.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must have: - An in-depth knowledge and understanding of Economic impact assessment; Economic Modelling; Statistics and Data Analysis; Database Administration; Evaluation of Programmes; Project Management; Budget formulation; Financial Management; PFMA and Treasury regulations; Knowledge of Service Delivery (Batho Pele). Research skills; Economic modelling; Data simulation; Advanced numeracy and literacy; Applied Statistical Data Analysis;

strategic management and people skills; Public Service Management and Administration; Data Analysis and Presentation; Planning and organizing; Project Management; Analytical thinking; Econometrics; advanced Report Writing skills; Financial management; People management; Interpersonal Relations; Project Management skills; Advanced Communications Skills (Verbal & Written Skills); Problem-Solving Skills; Facilitation skills; Presentation skills; Language proficiency skills; computer skills; and analysing skills; people and diversity management skills; organizational skills; driving skills; supervisory and report writing skills. Personal attributes innovative; time frame driven; working under pressure; proactive; culturally sensitive; confidentiality; honesty; integrity; reliability; commitment; caring and supportive; ability to work unsupervised.

KEY PERFORMANCE AREAS:

The successful candidate will be required to:

- Design economic impact assessment tools and systems;
- Undertake ex-ante and ex-post impact assessment of programmes, interventions and projects;
- Contribute towards strategic management through the generation of impact assessment reports;
- contribute towards economic modelling through impact assessment of projects;
- Provide strategic management of the resources of the Impact Assessment.

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT. PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY.

ENQUIRIES:	MR C HAMADZIRIPI
TEL NO:	033 264 2781

BUSINESS UNIT:	ECONOMIC ANALYSIS
POST:	ASSISTANT DIRECTOR: ECONOMIC ANALYSIS
SALARY NOTCH:	R 552 081.00 – R 650 322.00 PER ANNUM
SALARY LEVEL:	10
CENTRE:	HEAD OFFICE
REFERENCE:	AD – ECO 03/JUNE 2024

REQUIREMENTS

The ideal candidate must have an appropriate Bachelor's Degree in Economics or equivalent at (NQF level 6/7) as recognized by SAQA. An Honours Degree will serve as an added advantage. A minimum of 3 years experience at Junior Research or Economist level focusing on economic analysis, economic modeling, economic research, and statistical analysis. A valid driver's licence.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must have:

- An in-depth knowledge and understanding of Economic management; Policy Analysis and Review; Drafting of Economic Policies and Strategies; Emerging Market Economic Systems; Local Economic Development; International Economics; Functions of Markets; Industrial Economics; Dealing with stakeholders and understanding of the Global Economy and Developments; knowledge of the regulatory framework for the Public Service e.g. Constitution of the Republic of South Africa; Knowledge of the Constitution; Public Service Regulations and the Public Service Code of Conduct; Public Service Act; Knowledge of Service Delivery (Batho Pele); Public Service Act; Public Finance Management Act; Service Delivery Frameworks (Batho Pele); Project Management Principles; and Promotion of Access to Information Act. Research skills; Data

analysis skills; Analytical thinking; Econometrics; Advance Report Writing skills; Financial management; People management; Interpersonal Relations; Project Management skills; Advanced Communications Skills (Verbal & Written Skills); Problem-Solving Skills; Facilitation skills; Presentation skills; Language proficiency skills; Computer skills; and analyzing skills; People and diversity management skills; Organizational skills; driving skills; Supervisory and Report writing skills. **Personal attributes** Innovative; Independent; Time frame driven; Working under pressure; Proactive; Culturally sensitive; Confidentiality; Honesty; Integrity; Reliability; Commitment; Caring and Supportive; ability to work unsupervised.

KEY PERFORMANCE AREAS:

The successful candidate will be required to: ▪ Conduct economic analysis of the province and each regional economy; ▪ To provide regular reports on economic trends of the province.; ▪ Develop norms and standards for economic analysis in the province; ▪ Develop economic tools to analyze provincial economic trends; ▪ Participation in EDTEA and Policy and Planning management processes.

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT. PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY.

ENQUIRIES: MR C HAMADZIRIPI
TEL NO: 033 264 2781

BUSINESS UNIT: RISK AND INTEGRITY MANAGEMENT
POST: ASSISTANT DIRECTOR: RISK AND INTEGRITY MANAGEMENT
SALARY NOTCH: R 444 036 – R 532 602 PER ANNUM
SALARY LEVEL: 09
CENTRE: HEAD OFFICE: PIETERMARITZBURG
REFERENCE: AD – RISK 04/JUNE 2024

REQUIREMENTS

The ideal candidate must have an appropriate three (3) year National Diploma or Degree in Risk Management / Professional Ethics at (NQF level 6/7) as recognized by SAQA. A minimum of three (3) years' experience in Risk Management/ Integrity, and Ethics of which two (2) years of supervisory experience. A valid driver's license. Post-graduate qualification will be an added advantage.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

An in-depth knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, Public Finance Management Act (PFMA); Treasury Regulation, and Public Service Regulations. Knowledge of administrative and clerical procedures and systems. Risk Management policies and procedures, risk management principles and philosophy. Government financial systems. Knowledge of risk management in the Public Sector. Knowledge of implementing policies. Knowledge and experience of Anticorruption initiatives in the public service; Operational(practical) knowledge of financial disclosure system (e-disclosure system); Knowledge of Professional Ethics infrastructure in the public service; Ability to conduct research to compile reports based on good governance legislation, especially, the extent to which it relates to Professional Ethics; No criminal record; Knowledge of Risk Management Framework; Integrity Management Framework; Anti-

corruption initiatives in the public service; Professional Ethics infrastructure in the public service. Problem-solving and analysis. Client orientation and customer focus. People and diversity management. Accountability and Ethical Conduct. Committed to a high level of quality control. Organizational skills. Good communication skills. Report writing skills. Facilitation and presentation skills. Problem solving and analysis, Service delivery innovation, knowledge of financial disclosure system (e-disclosure system); Operational knowledge of MS Office (Word, Excel, and Outlook) and Analytical skills for report writing. Personal attributes; innovative; independent; time frame driven; meticulous; confidentiality; honest; integrity; reliable; commitment; no criminal record.

KEY PERFORMANCE AREAS:

The successful candidate will be required to: ▪ Ensure implementation of the risk management framework, integrity, and ethics management strategy; ▪ Facilitate and advice on the risk assessment process; ▪ Monitor and review the identified risk and ethics response activities; ▪ Coordinate and facilitate ethics and integrity management activities within the institution; ▪ Supervision of staff.

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT. PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY.

ENQUIRIES:	MS Z DLAMINI
TEL NO:	066 023 6374/ 033 264 2530

BUSINESS UNIT:	TOURISM PRODUCT AND ENTERPRISE DEVELOPMENT
POST:	ASSISTANT DIRECTOR: TOURISM PRODUCT DEVELOPMENT (X 4 POSTS)
SALARY NOTCH:	R 444 036 – R 532 602 PER ANNUM
SALARY LEVEL:	09
CENTRE:	KING CETSHWAYO & ILEMBE DISTRICT; HARRY GWALA & UGU DISTRICTS; AMAJUBA & UMZINYATHI DISTRICTS AND UMKHANYAKUDE & ZULULAND DISTRICT;
REFERENCE:	AD – TOURISM PROD 05/JUNE 2024

REQUIREMENTS

The ideal candidate must have an appropriate Three (3) year National Diploma/ Degree in Tourism Management or equivalent qualification at (NQF level 6/7) as recognized by SAQA. A minimum of Three (3) years of administrative experience in the Tourism field. A valid driver's license.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must have: - An in-depth knowledge and understanding of the regulatory framework for the Public Service e.g. Constitution of the Republic of South Africa; National Tourism Act; Broad-Based Empowerment Act; KZN Tourism Act; KZN Sharks Board Act; The White Paper on Development and Promotion of Tourism in South Africa; The White Paper on Development and Promotion of Tourism in KwaZulu Natal; Knowledge of Service Delivery (Batho Pele); Provincial Tourism Master Plan and National Tourism Sector Strategy; New Growth Path, Provincial Growth and Development Plan; National Development Plan; Public Finance Management Act; Public Service Management Act; Intergovernmental Relations Framework Act; Treasury Regulation and Public Service Regulations); Operational knowledge of MS Office (Word, Excel, and Outlook) and

Knowledge of administrative and clerical procedures and systems. Analytical thinking; Interpersonal Relations; Project Management skills; Communications Skills (Verbal & Written Skills); Facilitation skills; Presentation skills; Language proficiency skills; Computer skills; problem-solving and analyzing skills; People and diversity management skills; Organizational skills; and Report writing skills.

Personal attributes Innovative; Independent; Time frame driven; Meticulous; Confidentiality; Honesty; Integrity; Reliability; Commitment; Caring and Supportive; ability to work unsupervised.

KEY PERFORMANCE AREAS:

The successful candidate will be required to:

- Coordinate identification and implementation of Tourism Product Development in the Province;
- Transform the tourism industry through the development and implementation of strategies and programs that promote the implementation of tourism Sector Codes;
- Identify and package specific niche product/markets;
- Promote and encourage growth opportunities for new and emerging business;
- Coordinate dissemination of information regarding tourism products;
- Supervise, coach and empower and manage allocated resources.

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT.

ENQUIRIES:	MS A ZONDI
TEL NO:	082 468 8883

BUSINESS UNIT:	TOURISM GROWTH AND DEVELOPMENT
POST:	ASSISTANT DIRECTOR: TOURISM REGISTRATION, COMPLIANCE & ENFORCEMENT X 2
SALARY NOTCH:	R 552 081.00 – R 650 322.00 PER ANNUM
SALARY LEVEL:	10
CENTRE:	HEAD OFFICE
REFERENCE:	AD – TOURISM GROWTH 06/JUNE 2024

REQUIREMENTS

The ideal candidate must have an appropriate Three (3) year National Diploma/ Degree in Tourism Management or equivalent qualification at (NQF level 6/7) as recognized by SAQA. A minimum of Three (3) years of administrative experience in the Tourism field including the Tourist Guides Sector. A valid driver's license.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must have:

- An in-depth knowledge and understanding of the regulatory framework for the Public Service e.g., the Constitution of the Republic of South Africa; National Tourism Act; Broad-Based Empowerment Act; KZN Tourism Act; KZN Sharks Board Act; The White Paper on Development and Promotion of Tourism in South Africa; The White Paper on Development and Promotion of Tourism in KwaZulu Natal; Strategy to Professionalize the Tourist Guide Sector; Tourist Guides Regulations; Tourism Business Regulations; Knowledge of Service Delivery (Batho Pele); Provincial Tourism Master Plan and National Tourism Sector Strategy; New Growth Path, Provincial Growth and Development Plan; National Development Plan; Public Finance Management Act; Public Service Management Act; Intergovernmental Relations Framework Act; Treasury

Regulation and Public Service Regulations;); Operational knowledge of MS Office (Word, Excel and Outlook). Analytical thinking; Interpersonal Relations; Project Management skills; Communications Skills (Verbal & Written Skills); Facilitation skills; Presentation skills; Language proficiency skills; Computer skills; problem-solving and analyzing skills; People and diversity management skills; Organizational skills; driving skills and Report writing skills. **Personal attributes** Innovative; Independent; Time frame driven; Meticulous; Confidentiality; Honesty; Integrity; Reliability; Commitment; Caring and Supportive; ability to work unsupervised.

KEY PERFORMANCE AREAS:

The successful candidate will be required to: ▪ Ensure the implementation and compliance of businesses and tourist guides registration systems in line with national imperatives; ▪ Facilitate and promote the development of the Tourist Guides Sector; ▪ Ensure compliance and enforcement of the tourism businesses and tourist guiding sector in line with national imperatives; ▪ Conduct tourism policy needs analysis in line with Tourist Guides and Tourism business registration; ▪ Supervise staff

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT.

ENQUIRIES:	MS P DLAMINI
TEL NO:	079 525 6232

BUSINESS UNIT:	HUMAN RESOURCE DEVELOPMENT
POST:	ASSISTANT DIRECTOR: TRAINING AND CAPACITY DEVELOPMENT
SALARY NOTCH:	R 444 036.00 – R 552 081.00 PER ANNUM
SALARY LEVEL:	9
CENTRE:	HEAD OFFICE
REFERENCE:	AD – TRAIN & DEV 07/JUNE 2024

REQUIREMENTS

The ideal candidate must have an appropriate three (3) year National Diploma/Bachelor's Degree/ in Human Resource Management/Human Resource Development/ Public Management/ Public Administration or equivalent at (NQF level 6/7) as recognized by SAQA. A minimum of 3-5 years' administrative plus 1-3 supervisory experience in a Human Resource Development/Skills Development environment. A valid driver's license.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must have: - Knowledge and understanding of HRD Strategic Framework in the Public Service; Skills Development Act; DPSA Directives on HRD in the Public Service; White Paper on Post School Education and Training; White Paper on Transforming the Public Service Delivery (Batho Pele), and DPSA Directive on Compulsory Training Programmes in the Public Service. An in-depth knowledge and understanding of the regulatory framework for the Public Service e.g. Constitution of the Republic of South Africa; Public Service Regulations and the Public Service Code of Conduct; Public Service Act; Public Service Act; Public Finance Management Act; Labour Relations Act; Employee Performance & Management System; Knowledge of Basic Conditions of Employment Act; Project Management Principles; Promotion of Access to Information Act; and Service Delivery Frameworks. Research; Analytical thinking; Financial management; People management;

Interpersonal Relations; Project Management skills; communication skills (Verbal & Written Skills); Facilitation skills; Presentation skills; Language proficiency skills; Computer skills; and Problem-solving and analyzing skills; People and diversity management skills; Organizational skills; driving skills; Supervisory and Report writing skills. **Personal attributes** Innovative; Independent; Time frame driven; Working under pressure; Proactive; Culturally sensitive; Confidentiality; Honesty; Integrity; Reliability; Commitment; Caring and Supportive; ability to work unsupervised.


KEY PERFORMANCE AREAS:

The successful candidate will be required to: ▪ Coordinate the implementation of mandatory programs provided by the National School of Government (NSG); ▪ Coordinate the implementation of training programs provided by KZN Provincial Public Service Training Academy; ▪ Manage and implement the competency-based training programs; ▪ Coordinate and facilitate public service orientation/induction programs; ▪ Provide advice and guidance and input to policy; ▪ Manage human resources of the Division

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT. PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY.

ENQUIRIES:	MR M SIKHAKHANE
TEL NO:	083 227 8139

DIRECTIONS TO APPLICANTS:

1. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments. 
2. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment.
3. All applications must be submitted on the new Application for Employment form (Z83) which became effective from the 1st of January 2021 obtainable from any Public Service Department or can be downloaded at www.dpsa.gov.za-vacancies The form must be completed in full, and the application form should be initiated, signed and dated. **All required information on the Z83 must be provided.** Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated detailed Curriculum Vitae (CV). Dates of starting and leaving employment must be given as DD/MM/YYYY.
4. Shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Should an applicant have a foreign qualification it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
5. Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If

you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.

6. Shortlisted candidates may be required to undergo a competency test.
7. **“Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address kznjobs@kznedtea.gov.za Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs.”** **PLEASE NOTE THAT APPLICANTS SHOULD ONLY USE ONE OF THE FOLLOWING METHODS WHEN APPLYING FOR A POST: EITHER THROUGH THE ONLINE E-RECRUITMENT SYSTEM, EMAILING THE Z83 AND CV DIRECTLY TO THE RELEVANT DEPARTMENT, OR SUBMITTING A HARDCOPY APPLICATION AS DIRECTED.**

MARINE BUILDING 22 DOROTHY NYEMBE, STREET, 8TH FLOOR, DURBAN	CALDER HOUSE 217 BURGER STR, PIETERMARITZBURG 3200	46 BISSET STREET, PORT SHEPSTONE
TRIGON PLACE 139a, MARGARET STREET, IXOPO	GREENVILLE BUILDING CORNER OF LINK ROAD AND R102, GREENVILLE BUILDING	94 MURCHISON STREET, LADYSMITH, 3370
43 HARDING STREET, NEW CASTLE	26 BEACONSFIELD STREET, OFFICE ENTRANCE 3, DUNDEE	LEGISLATURE BUILDING 2ND FLOOR, LEGISLATURE BUILDING, KING DINUZULU HIGHWAY, ULUNDI
MZOLOLO AVENUE, MKUZE, 3969	ALOE LOOP AVENUE, NEXT TO UNISA BUILDING, VELD EN VLEI, RICHARDSBAY, 3900	LOT 55D KIEPERSOL STREET, RIVERVIEW ROAD, MTUBATUBA

8. Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200, OR hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 in the vacancy box provided for the attention of Ms Nondumiso Buthelezi / Mr Sipho Zangwe.
9. Candidates are discouraged from sending their applications through registered mail as the Department will not take responsibility for the non-collection of those applications.
10. The appointment is subject to a positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and or /previous employer(s) apart from the referees listed.

11. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidate/s to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessment). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.
12. Before the appointment is made for SMS positions, the appointee will be required to produce a Pre-entry certificate for the Senior Management Pre-Entry Programme, which is a public service-specific training program applicable to all applicants who aspire to join the SMS. The course is offered by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

CLOSING DATE: 15 JULY 2024.
