



KWAZULU-NATAL PROVINCE

ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

Applications are invited from suitably qualified and experienced persons for filling the following positions:

BUSINESS UNIT:	PUBLIC ENTITIES OVERSIGHT
POST TITLE:	DIRECTOR: PUBLIC ENTITIES OVERSIGHT
SALARY PACKAGE:	R 1 162, 200 – R1 365 411.00 PER ANNUM (all-inclusive salary package to be structured under the rules of SMS) SL 13
CENTRE:	HEAD OFFICE: PIETERMARITZBURG
REFERENCE:	DIR- PUB ENTITY 01/FEB 2024

REQUIREMENTS:

The ideal candidate must have •An appropriate Bachelor's Degree in Business Management / Business Administration / Public Management /Law/Science/ Financial Management, Auditing / Accounting, or equivalent qualification at (NQF level 7) as recognized by SAQA. •A Minimum of five years' Middle Management experience in liaising with government institutions (public entities/SOEs to co-ordinate their support and collaboration. •Completion of Nyukela Certificate for entry into the SMS (Senior Management Service) upon appointment •A valid driver's licence.

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must have extensive Knowledge and experience in analyzing financial reports, business, and strategic plans. Detailed knowledge of legal prescripts applicable to the operation of Public Entities. Knowledge and understanding of the regulatory framework for the Public Service, e.g. the Constitution of South Africa (Act 108 of 1996), Public Service Act, PFMA, Treasury Regulations, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, the Code of Conduct for Public Servants, Skills Development Act, Service Delivery Frameworks, HR matters, and relevant statutory provisions, Knowledge of the National Development Plan and the Provincial Growth and Development Plan, Knowledge of Internal Control systems, and Advanced knowledge of the public sector. Ability to communicate at all levels and ability to adapt to a dynamic work environment. Computer literacy, Strategic Planning, Research, Negotiating, People management, Programme, and project management, Report writing, and presentation, Broad knowledge of service delivery innovation, financial management, People management and empowerment, public management and administration principles, Planning and coordination, Management and administration, written and verbal communication, Corporate Planning, Decision making, Research, Knowledge management, Problem-solving and analysis and Client orientation and customer focus.


KEY PERFORMANCE AREAS:

The successful candidate will be required to: • Liaise with public entities to co-ordinate their support and establish collaboration, Manage the strategy alignment of all Public Entities with that of the Department •Manage the provision of effective oversight in the Monitoring and Evaluation of all Public Entities •Manage and facilitate the reporting requirements as stipulated in the PFMA. •Co-ordinate the preparation of an Impact Assessment of all Public Entities to promote economic growth • Manage human, and financial resources and assets of the Directorate.

- ***This post is re-advertised. Previous applicants need not reapply, as they will still be considered.***
- ***All the appointments will be made in accordance with the employment equity targets of the department. Females and people with disabilities will be given preference***

ENQUIRIES:	MS L LUTHULI
TEL NO:	060 968 2417
CLOSING DATE:	16 FEBRUARY 2024

DIRECTIONS TO APPLICANTS:

1. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments. 
2. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment.
3. All applications must be submitted on the new Application for Employment form (Z83) which became effective from the 1st of January 2021 obtainable from any Public Service Department or can be downloaded at www.dpsa.gov.za-vacancies The form must be completed in full, and the application form should be initiated, signed and dated. **All required information on the Z83 must be provided.** Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated detailed Curriculum Vitae (CV). Dates of starting and leaving employment must be given as DD/MM/YYYY.
4. **Shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Should an applicant have a foreign qualification it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).**
5. Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.
6. Shortlisted candidates may be required to undergo a competency test.
7. **"Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address kznjobs@kznedtea.gov.za Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."** Please note that applicants should only use one of the following methods when applying for a post: either *through the online e-*

Recruitment system, emailing the Z83 and CV directly to the relevant department, or submitting a hardcopy application as directed.

8. Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200, OR hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 in the vacancy box provided for the attention of Ms Nondumiso Buthelezi / Mr Siphso Zangwe.
9. Candidates are discouraged from sending their applications through registered mail as the Department will not take responsibility for the non-collection of those applications.
10. The appointment is subject to a positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and or /previous employer(s) apart from the referees listed.
11. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidate/s to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessment). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.
12. Before the appointment is made for SMS positions, the appointee will be required to produce a Pre-entry certificate for the Senior Management Pre-Entry Programme, which is a public service-specific training program applicable to all applicants who aspire to join the SMS. The course is offered by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

CLOSING DATE: CHECK NEXT TO EACH POST.
