



KWAZULU-NATAL PROVINCE
**ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS**
REPUBLIC OF SOUTH AFRICA

Applications are invited from suitably qualified and experienced persons for filling the following position/s:

DEPUTY DIRECTOR:	RESEARCH AND DEVELOPMENT
SALARY PACKAGE:	R 869 007 PER ANNUM (All-inclusive salary package to be structured in accordance with the rules of MMS)
SALARY LEVEL:	12
REFERENCE:	DD-RESEARCH & DEV 01 /AUG 2021

Requirements: • An appropriate Bachelor's Degree in Economics or related field at (NQF6/7) as recognized by SAQA. A Post Graduate Degree in the related field will serve as an added advantage.
• A minimum of three (3) years Junior Management experience in economic research and policy development • A valid driver's licence.

Knowledge and competencies required: • A strong background in conducting research. Extensive knowledge of South African, KwaZulu-Natal provincial economy, thorough understanding of policies and strategies at a National and Provincial level. Working knowledge of the Public Sector • Basic knowledge on financial administration. Sound Knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, PFMA, Treasury Regulations, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act, Service Delivery Frameworks. Ability to interpret and apply policies, advanced knowledge and application of general management and project management principles. • Excellent knowledge of concepts of innovation, productivity, technology transfer and value add as it relates to economic development including vast awareness of various legislative instruments. • Good knowledge of the policies and strategies of the South African economy on the development of the renewable energy industry, re-cycling and re-manufacturing using waste • Knowledge of global trends in sustainable development in its entirety • Broad understanding of Knowledge Economy Literature and its practice including sound awareness of its indicators.


Candidates should demonstrate excellent Skills in: Research Methodology, Economic Modelling, Macroeconomic and Policy Analysis and policy/strategy development and analysis, Project Management, Technology Transfer • Computer literacy and advanced Excel, quantitative/statistical analysis skills • Good report writing; project management; strategic management; interpersonal relations; time management; planning and organizing; research; skills • Ability to interact with people at all levels and sound internal and external stakeholder relations • Analytical and innovative thinking • Advanced verbal communication and ability to present in front of an audience.

KEY PERFORMANCE AREAS: • Conduct relevant economic research within the allocated research portfolio • Coordinate or undertake specialist studies on key KZN economic sectors • Facilitate strategic partnerships and joint ventures with other research and economic development partners • Provide advice and assistance to management in, formulation, interpretation and implementation of policies • Conduct economic research and provide analytical and interpretive input to the Departmental research projects and recommendations • Contribute to the management and administration of the unit resources .

ENQUIRIES: DR G MUTASA

TEL: (033) 264 2874

NOTES TO CANDIDATES

1. The Department of Economic Development, Tourism and Environmental Affairs is an equal opportunity and affirmative action employer. Applications from candidates whose appointment will bolster the Employment Equity profile of the Department will serve as an added advantage and will be considered favorably; hence candidates from designated groups as defined in the Employment Equity Act are encouraged to apply. 
2. Location: **PIETERMARITZBURG** (Not unless otherwise specified for the post)
3. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time prior to an appointment being made.
4. All applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department which must be originally signed and dated. **A new Z83 application form for applying for employment became effective from the 1st of January 2021. The new Z83 application form can be downloaded at www.dpsa.gov.za/vacancies** The application form must be accompanied by certified copies of qualifications (not copies of previously certified copies), Identity Document, and a comprehensive CV. Should an applicant be in possession of a foreign qualification it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
5. **The appointment is subject to positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship and previous employment verifications). The Department will conduct a reference checks with the HR of the current and or /previous employer(s) apart from referees listed.**
6. Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. The Department reserves the right not to make appointment(s) to the advertised post(s).

7. **Failure to submit all the requested documents will result in the application not being considered.**
8. Kindly note that Written Exercises/Tests may be used as a shortlisting criterion to some of the positions.

10. CLOSING DATE FOR RECEIVING APPLICATIONS: 06 SEPTEMBER 2021 AT 16H00

11. Candidates are discouraged from sending their applications through registered mails as the Department will not take responsibility for non-collection of those applications.
12. Applicants requiring additional information regarding an advertised post must direct their enquiries to the person whose name appears under each post.
13. Due to the anticipation of the volume of applications we will receive in response to this advertisement, correspondence will be limited to short-listed candidates only. Should you not hear from us within three months of the closing date of this advertisement, please accept that your application was unsuccessful. Applicants are informed that applications, copies of qualification and CV's will not be returned.
14. **Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement to: The Head of Department, Department of Economic Development, Tourism AND Environmental Affairs, Private Bag x9152, PIETERMARITZBURG, 3200 for the attention of Ms Nozipho Xolo. Applications may also be hand delivered to Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201.**