

NEW VACANCY



KWAZULU-NATAL PROVINCE

**ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS**
REPUBLIC OF SOUTH AFRICA

BUSINESS UNIT:	RISK AND INTEGRITY MANAGEMENT
POST TITLE:	DEPUTY DIRECTOR: RISK AND INTEGRITY MANAGEMENT (X2 POSTS)
SALARY:	R 811 560 - 952 485.00PER ANNUM (All-inclusive salary package to be Structured in accordance with the rules of MMS) SL 11
CENTRE:	HEAD OFFICE: PIETERMARITZBURG
REFERENCE:	DD- RISK 09/AUG 2023

REQUIREMENTS:

The ideal candidate must be in possession of •An appropriate Bachelor's Degree/National Diploma in Risk Management /Auditing / Professional Ethics at NQF level 6/7 as recognized by SAQA. • A minimum of three to five years of Junior Management experience in Enterprise Risk Management (ERM) or Integrity Management or Internal Auditing environment. •A valid driver's licence. •Professional certification or a postgraduate qualification will be an added advantage;

ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:

The successful candidate must thoroughly know risk management principles and philosophy. Knowledge of risk management in the Public Sector •Sound Knowledge of Treasury Regulations; Financial Disclosure Framework; Promotion of Administrative Justice Act; Sound working knowledge of legislative/statutory requirements relating to risk management • Sound working experience in risk management policy and procedure development, implementation and reviews • Proven working experience in implementing Risk Management in a large organizational environment • Sound working knowledge of corporate governance frameworks •Proven experience in monitoring adherence to legislation, regulations, standards, codes, and company policies and procedures relating to risk management • Knowledge of administrative and clerical procedures and systems. • Understanding of Government priorities and mandates • Knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, PFMA, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act, Service Delivery Frameworks, HR Matters and relevant statutory provisions. • Ability to communicate at all levels: Provincial Departments, Senior Management, Private Sector Organizations, Media, and the General Public. An ability to adapt to a dynamic work environment. Accountability and Ethical conduct, Computer literacy, practical application of the concept of theory of change, strategic planning, research skills, negotiating skills, people management, programme, and project management, report writing and presentations skills and basic financial and Supply Chain Management skills •Broad knowledge of service delivery innovation, change management, people management, and empowerment. Public management and administration principles, Planning and coordination, strategic capacity and leadership, policy analysis, and development, management and administration, advanced written and verbal communication, corporate planning, decision making, research, knowledge management, problem-solving and analysis, client orientation, teamwork, and customer focus. Ability to maintain confidentiality.

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KEY PERFORMANCE AREAS:

The successful candidate will be required to •Develop and implement risk and integrity management strategies, policies, systems, and annual plans. •Manage, implement, review, and improve risk and integrity management. •Facilitate the institutionalization of risk and integrity management. •Establish and maintain good relationships with relevant stakeholders such as Risk management committees / Audit Committees/ Ethics Committees Forums. •Manage the resources of the Component

ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT.

ENQUIRIES:	MS Z DLAMINI
TEL NO:	033- 264 2530
CLOSING DATE:	25 AUGUST 2023

DIRECTIONS TO APPLICANTS:

Applicants using the manual application process must ensure that the new Z83 application form (obtainable from any Public Service institution) is completed, duly signed, and initiated as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for the non-collection of these applications. No late applications will be accepted.

Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to comply with the above instructions will result in the disqualification of your application.

NB: All shortlisted candidates may be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated by the Department.

Applications must be posted to: Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement to: The Head of Department, Department of Economic Development, Tourism AND Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200 for the attention of Ms Nozipho Xolo / Ms. Thobile Hlophe. Applications may also be hand delivered to Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 as well as to the following districts.

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MARINE BUILDING 22 DOROTHY NYEMBE, STREET, 8TH FLOOR, DURBAN	CALDER HOUSE 217 BURGER STR, PIETERMARITZBURG 3200	46 BISSET STREET, PORT SHEPSTONE
TRIGON PLACE 139a, MARGARET STREET, IXOPO	GREENVILLE BUILDING CORNER OF LINK ROAD AND R102, GREENVILLE BUILDING	94 MURCHISON STREET, LADYSMITH, 3370
43 HARDING STREET, NEW CASTLE	26 BEACONSFIELD STREET, OFFICE ENTRANCE 3, DUNDEE	LEGISLATURE BUILDING 2ND FLOOR, LEGISLATURE BUILDING, KING DINUZULU HIGHWAY, ULUNDI
MZOLOLO AVENUE, MKUZE, 3969	ALOE LOOP AVENUE, NEXT TO UNISA BUILDING, VELD EN VLEI, RICHARDSBAY, 3900	LOT 55D KIEPERSOL STREET, RIVERVIEW ROAD, MTUBATUBA

Interested applicants can visit the following website at www.kznonline.gov.za/kznjobs for full post details.

“Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address kznjobs@kznedtea.gov.za

Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs.”

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Following the interview and technical exercise candidates recommended for appointment at the SMS level will be required to produce a Pre-entry certificate for the course offered by the National School of Government (NSG) prior to their appointment. The course is available at the NSG under the name Certificate for entry and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

The KwaZulu-Natal Provincial Government is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments.

CLOSING DATE: 25 AUGUST 2023