



KWAZULU-NATAL PROVINCE

ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS

REPUBLIC OF SOUTH AFRICA

Applications are invited from suitably qualified and experienced persons for filling the following positions.

Environmental Officer Grade A:	Environmental Empowerment Services X10 Appropriate salary will be determined according to the regulatory framework (Based on OSD)
Districts:	King Cetshwayo X2, eThekwini X1, uMzinyathi X1, Ugu X1, uMkhanyakude X1, uMgungundlovu X1, Zululand X1, uThukela X1 and Amajuba X1
Reference no:	E&E 01/2021

REQUIREMENTS: Applicants must have a National Diploma/ Degree in Environmental Management / Natural Sciences field and a valid driver's licence. Computer is a prerequisite.

Competencies required: ♦ Good knowledge of Environmental legislation, Regulatory Frameworks for the Public Service, Basic Conditions of Employment Act, Promotion of Information Act, Skills Development Act, Occupational Health and safety Act, Promotion of Administrative Justice Act. ♦ Project Management skills, Interpersonal relations , Computer skills, Administrative skills, Time management skills, Communications skills (written and Verbal) , Report writing skills, Presentation skills , Analytical skills, Problem solving skills ♦ Candidates must be self-discipline and able to work under pressure with minimum supervision..

Key responsibilities include:

- ◆ Participate in the implementation of environmental education programs to assist with the integration of Environmental Education into formal structures (schools, SETA, ABET, higher education etc).
- ◆ Implement Environmental capacity building programmes for the general public and relevant stakeholders (informal)
- ◆ Develop and implement community based sustainable resource management and environmental action projects for sustainable development.
- ◆ Promote and implement environmental awareness programs.
- ◆ Perform administrative and related functions

ENQUIRIES:	Mr Z Mathenjwa
TEL NO:	033 264 2632

Environmental Officer Production A:	Pollution and Waste Management X12
	Appropriate salary will be determined according to the regulatory framework (Based on OSD)
Districts:	eThekweni X3, uThukela X1, King Cetshwayo X1, uMzinyathi X1, uMkhanyakude X1, Ugu X1, Amajuba X1 uMgungundlovu X1, Amajuba X1 and iLembe X1
REFERENCE NO:	P&WM 02 /2021

REQUIREMENTS: Applicants must have a National Diploma/ Degree in Environmental Management or National Diploma/ Degree in Natural Science and a valid driver's licence.

Competencies required: ◆ Good working knowledge of Environmental legislation and policy with specific focus on Pollution and Waste Management, Understanding of the objectives and provisions of the National Environmental Management Act, 1998, and the National Management: Waste Act and subordinate legislation. Good working knowledge of waste licensing procedures and knowledge and experience of environmental auditing/ inspection methodologies. **Skills:** Project Management, Interpersonal relations, Computer skills, Administrative skills, Time management skills, Communications skills (written and Verbal), Report writing skills, Presentation skills, Analytical skills, Problem solving skills, Research skills.

Key responsibilities include:

- Process and monitor waste-related information including integration of waste management considerations in planning initiatives.
- Administer legislative obligations in terms of the approval and compliance monitoring of waste management activities.
- Respond to waste-related or pollution complaints and incidents.
- Promote best practice and entrepreneurship in waste management.
- Perform administrative functions.

ENQUIRIES: Ms N Zungu

TEL NO: 082 3126605

NOTES TO CANDIDATES

1. **The Department of Economic Development, Tourism and Environmental Affairs is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of this post. The candidature of persons whose appointment will promote representivity will receive preference.**
2. **Location: PIETERMARITZBURG (Not unless otherwise specified for the post)**
3. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned post at anytime prior to an appointment being made.
4. All applications must be submitted on the prescribed Application for Employment form, amended (Z83) as per Government Gazette No 43872 obtainable from any Public Service department which must be originally signed and dated. The application form must be accompanied by certified copies of qualifications (not copies of previously certified copies), Identity Document, and a comprehensive CV. Should an applicant be in possession of a foreign qualification it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).

5. **The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, qualification, citizenship and previous experience employment verifications).**
6. Forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement to: **The Head, Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200 for the attention of Ms Thobile Hlophe**
7. Candidates are encouraged not to send their applications through registered mail, as the Department will not take responsibility for non-collection of those applications.
8. Interested persons may contact the above relevant person next to the posts for further information.
9. Due to the anticipation of the volume of applications we will receive in response to this advertisement, correspondence will be limited to short-listed candidates only. Should you not hear from us within three months of the closing date of this advertisement, please accept that your application was unsuccessful. Applicants are informed that applications, copies of qualification and CV's will not be returned.
10. NB: Fax, e-mail, incomplete and late applications will not be considered. It is the responsibility of the candidates to ensure that their applications reach the Department timeously.
11. **Kindly notes that these adverts are only open to people residing in KwaZulu-Natal.**
12. **APPLICATIONS MAY ONLY BE POSTED OR HAND-DELIVERED TO GROUND FLOOR, 270 JABU NDLOVU STREET, PIETERMARITZBURG, 3201.**
13. **CLOSING DATE: 23 April 2021**