



## KWAZULU-NATAL PROVINCE

ECONOMIC DEVELOPMENT, TOURISM  
AND ENVIRONMENTAL AFFAIRS  
REPUBLIC OF SOUTH AFRICA

### DIRECTORATE:

Private Bag X9152, PIETERMARITZBURG, 3200

270 Jabu Ndlovu Street, Pietermaritzburg, 3200

Tel: 033 264 2684 Email: [metsie.mngoma@kznedtea.gov.za](mailto:metsie.mngoma@kznedtea.gov.za)

Human Resource Development

### INTERNSHIP PROGRAMME FOR 2021-23

The Department of Economic Development, Tourism & Environmental Affairs is implementing the Internship Programme as part of its contribution to skills development initiatives as expressed in the NSDS III, NGP, PGDS, NDP Vision 2030 objectives by inviting unemployed graduates to participate in the programme that will provide them with valuable work experience and increase their opportunities towards employment. The program offered is fully-structured and the Department will pay successful interns a monthly stipend/allowance.

Applications are invited from interested applicants in possession of a relevant three (3) year degree or National Diploma or above from a recognized University or University of Technology, to undertake workplace training that shall run for the period of 24 months in the following fields/areas:

	DIRECTORATE	REF NO	NUMBER OF INTERNS	MINIMUM QUALIFICATION		DISTRICT OFFICE
1.	District Operations Management (District Operations Support)	DOS 21/23	11	Diploma/Degree Administration/Management/Administration	in Office Public	Amajuba EThekweni Harry Gwala King Cetshwayo UGu UMzinyathi Ulundi UMkhuze

#### Direction to applicants:

The application should be submitted in the Z83 form obtainable from any government department and it must be **signed and dated**, indicating the **CORRECT reference number** of the field applied for and it must also include **certified copies (not older than 6 months)** of the following documents:-

- South African Identity document
- Degree/diploma certificate and matric or senior certificate
- **Full academic record indicating individual modules or courses**
- **Curriculum Vitae**
- **Affidavit stating that the applicant had not participated in any form of internship programme**

**NB: Those who have studied at Private Higher Institutions are also directed to provide Credit Certificate indicating the number of credits the qualification holds.**

If any of the documents mentioned above are not attached, the applicant will automatically be disqualified. The department reserves the right to place or not to place applicants based on its needs and requirements. The closing date for application is **15 October 2021**.

In addition applicants must be/have:

- Curriculum vitae
- South African citizen
- Reside in KZN
- Unemployed graduates between the age of 18-35
- People with disabilities
- Unemployed graduates who have not been exposed to the internship programme before
- Prepared to enter into a contractual agreement with the department
- Not participated in an internship programme before at any government department or municipality

Interested applicants should forward their applications to the following address:

Senior Manager: Human Resource Management & Development

The Department of Economic Development, Tourism & Environmental Affairs

P/Bag X 9152

Pietermaritzburg

3200

**For Attention: Ms. M Mngoma**

Or hand delivered at the following address at reception:

The Department of Economic Development, Tourism & Environmental Affairs

270 Jabu Ndlovu Street (former Loop Street), Pietermaritzburg, 3201

Enquiries should be directed to **Ms. M Mngoma (033) 264 2684 / (033) 264 2881**